

EF02 – Site Improvement Action Plan (Example)

Site Mayfair Quarry

Ref.	Date logged	Issue identified from	Issue	Action Required	Target Date	Person Responsible	Date Actioned	Notes
001	dd-mm-yyyy	Environmental Impact Review	Noise abatement near asphalt plant	Trial types of acoustic barrier	dd-mm-yyyy	Site manager		
002	dd-mm-yyyy	Environmental Impact Review	Quarry fuel tank showing signs of fatigue	New fuel tank capex to be submitted	dd-mm-yyyy	Operations manager		
003	dd-mm-yyyy	Site Environmental Audit	Litter netting holed	Replacement netting to be erected	dd-mm-yyyy	Landfill supervisor		
004	dd-mm-yyyy	Mobile Plant Daily Inspection	Loading shovel exhaust blowing	New exhaust to be fitted	dd-mm-yyyy	Engineering supervisor		

